

PIRATES SOFTBALL CLUB WA INC

JOB DESCRIPTION FORM

UMPIRE'S CO-ORDINATOR

The Umpire's Co-Ordinator is responsible for arranging umpires for all home games being played by Pirates Softball Club WA Inc

Responsible to :

The Umpire's Co-Ordinator is directly responsible to the President of Pirates Softball Club WA Inc and members of Pirates Softball Club WA Inc.

Responsibilities and Duties :

The Umpire's Co-Ordinator should:

- Ensure that umpires are supplied for any games being played where Pirates Softball Club WA Inc is represented. This includes summer, winter, men's veterans, women's veterans and juniors.
- Actively recruit umpires to serve on behalf of the Club
- Ensure that all umpires and/or coaching staff are informed of training sessions and assessments
- Liaise with Softball WA in relation to any issues involving umpiring
- Work with other umpires within Pirates Softball Club WA Inc to ensure that they are apprised of the latest rule changes
- Secure copies of ground rules for each season and circulate them to coaches and scorers
- Advise coaches and scorers of any rule changes that may occur during any season
- Arrange training sessions for players of Pirates Softball Club WA Inc in the basics of base umpiring

Knowledge and Skills Required :

Ideally the Umpire's Co-Ordinator is someone who is:

- Well organised
- Has good communication skills

Estimated Time Commitment Required :

The estimated time commitment required as the Umpire's Co-Ordinator of Pirates Softball Club WA Inc is on average 1 to 2 hours per week. The Umpire's Co-Ordinator is appointed for a maximum term of 15 months.